

Eshaana Sheth
Los Angeles, CA
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EDUCATION

Columbia University, Barnard College (New York, NY)

- Bachelor of Arts, Graduated May 2014, GPA: 3.8

Honors: Cum Laude, Diversity Commencement Speaker for Academic Excellence, B.A. Anthropology Thesis

EXPERIENCE

Writer, Actress, Model, and Film Production (Los Angeles, CA)

Freelance and Contract (October 2017 - present)

- Published Fiction and Comedy Writer for online and print publications such as [Points in Case](#), [SlackJaw](#), [The Junction](#), [Vocal Media](#) etc.
- Award-winning filmmaker, writer, producer see: [The Butter Knife](#) (2018), [The Argument](#) (2021)
- Comedian featured on [Verizon Media](#), [BuzzFeed](#), [PopSugar](#), etc.
- Writer and Performer for projects including [Real Adult Humans Sketch Comedy](#), [Funny on Paper Podcast and Comedy Show](#)
- Film and Stage Actress at the [Edinburgh Fringe Festival](#), feature films, web series etc.
- Fashion Model and Commercial Actor represented by [EMG Models](#), [Zebedee Talent](#), and [It Model Management](#)

Ringle (Los Angeles, CA)

English, Language, Speech and Grammar Tutor (November 2020 – present)

- Tutored international professionals to help improve English language skills, provide feedback reports, and practice colloquial and formal speaking for business settings

YogaWorks (Los Angeles, CA)

Client Services and Sales (August 2015- March 2020)

- Formed and maintained relations with clients, ensuring highest level of customer satisfaction—scheduled appointments, greeted clients, answered phone calls, helped with individual financial planning, processing membership cancellations, suspensions, and refunds
- Drove sales goals via phone, web, and in-person solicitation, individually contributing on average over 30% of the total prepaid memberships and over 27% of the total class revenue
- Formulated daily metric reports through business management software, analyzing projections and monitoring foot traffic
- Facilitated regional marketing efforts and promotions, assisting with organization of workshops and affiliated corporate partnerships, contributed to studio's regional ranking, exceeding monthly revenue goals over 27% of the time
- Assumed managerial tasks and operations of the studio while manager was away

Living Full Out Radio Show (Los Angeles, CA)

Writer, Production, Creative Development, and Talent Relations (July 2015 – December 2015)

- Wrote and published weekly show notes and episode descriptions
- Researched and created show topics for program segments, singlehandedly responsible for producing one episode
- Produced weekly shows, assembling and disassembling audio equipment
- Recruited and booked guests and talent for motivational talk show, managing communications
- Assisted in designing and facilitating show format
- Provided show cues to the radio personality during length of the program

Columbia University Athletics Media and Events Staff (New York, NY)

Video Broadcast Manager for Columbia Men's Soccer Team (September 2010-January 2012)

- Provided video commentary and radio broadcast utilizing Match Analysis Software, assisted Sports Media Director during games, *Guest Services and Events Coordinator at Dodge Fitness Center* (January 2014-May 2014)

Worked at Front Desk providing customer service

Brookside Artist Management (New York, NY)

Intern (September 2013-December 2013)

- Provided script coverage for film projects, analyzing character roles and assessing talent accordingly
- Booked and submitted actors for casting calls utilizing Breakdown Express Software
- Completed office tasks and errands including copying film soundtracks and delivering items to various studios and fashion houses

Nordstrom (Los Angeles, CA)

Retail Sales Employee (May 2009-August 2011)

ACTIVITIES/ SKILLS/INTERESTS

- “Heart Shaped Talks” Music and Film Podcast (2022- Present)
- Breast Cancer Awareness for Young Adults Communities (2019-Present)
- Proficient in Microsoft Word, Excel, and PowerPoint; Conversational in Spanish
- Interest in Storytelling, Film, Music, and Theater; Broadcast; Culture Studies; Sports; Fashion